

# DKGNA Test Hosting Guidelines

## Goals:

1. Benefit the members by maximizing number and geographic spacing of DKGNA test as is reasonably possible throughout the year. We want as many members as possible having good access to the DKGNA tests each year.
2. Minimizing the amount of money lost each year running tests as is reasonably possible. Running too many tests with too few attendees will financially ruin the club.
3. Goals #1 and #2 are in direct conflict with one another. DKGNA Board must do their best to balance the benefits and detriments of each goal from year-to-year based on the circumstances.

## Guidelines to put on a DKGNA Derby, or Solms, or VGP test:

1. The proposed Test Coordinator has been a member of the DKGNA in good standing for at least one year, and:
  - A. Has previously and successfully functioned as a Test Coordinator; OR
  - B. Has personally tested a dog in both a Derby and a Solms/AZP, or in an HZP and a VJP, or in a VGP, or NAVHDA equivalents thereto; OR
  - C. Has bred a litter of pups that are old enough to test in the requested test(s) by the proposed test date; OR
  - D. Is a JGHV licensed judge in good standing
2. Submit in writing a Test Request packet, containing:
  - A. A firm commitment (written confirmation) from at least 5 dogs to run in the Derby or Solms. At least 3 dogs for a VGP test.
  - B. Identify the appropriate testing grounds, including:
    - i. A map of the test grounds showing the location for the field/forest/water work, as appropriate for the test
    - ii. Written permission or a contract to use such grounds, or an indication why permission/contract is not necessary
  - C. Identify JGHV Judges that could judge the test with minimal cost. Judges for the test will be selected by the DKGNA Director of Testing and approved by the DKGNA Board of Directors.
  - D. A cost breakdown identifying all the costs that will be incurred by the test, including:
    - i. airline/highway travel costs for the judges

- ii. local transportation costs for the judges (i.e., rental car from the airport to the test, etc.)
  - iii. lodging costs for the judges
  - iv. Cost of meals for judges
  - v. costs for use of the testing grounds
  - vi. source and costs for any live animals necessary for the test
- E. Identify at least one dog-friendly hotel/motel recommended for test participants
- F. Identify a pre-test meeting location, and costs for its use
- G. Identify a post-meeting location (if any), and costs for its use
- H. Except for unusual circumstances as determined by the DKGNA Board, the DKGNA will not approve a test where the expected costs will exceed potential revenue by an unreasonable amount.
3. Identify co-occurring fund raising activities, if any, and expected revenue, to offset the costs of the test (raffle, auction, etc.).
  4. Confirm that the Test Coordinator has reviewed all the required DKGNA paperwork/forms and will timely complete and submit all the DKV/JGHV paperwork after the test.
  5. Identify whether a Zuchtschau will be run with the requested test.
  6. Where the proposed Test Coordinator has previously run a test, the DKGNA Board will consider how well that previous test was run to determine whether to approve the current request.
  7. On a case-by-case basis, the DKGNA Board may deviate from/alter these test Guidelines as the specific circumstances warrant to best balance Goals #1 and #2. Varying these guidelines does not set binding precedent to obligate the DKGNA to make the same variance for any other test requests